



STUDENT PARTICIPATION AGREEMENT

Purpose

The Career Advantage Program is a successful training initiative to develop self-discipline, self-motivation, expertise, and leadership skills, and equip students for the competitive commercial environment.

This agreement outlines the commitment by students, in partnership with other stakeholders, to undertake the Career Advantage Program.

Stakeholders

The Career Advantage Program is a partnership between the student and:

- The student
- A Business Sponsor
- The Training Provider – CTI
- The school – monitoring and mentoring the student.

Student Participation

Participation in the Career Advantage Program is a commitment by the student with a clear understanding that:

- They are undertaking a full-time course of study to complete their secondary school studies and obtain a recognised certificate of education.
- In addition, they are committed to complete the extra-curricular CAP course.
- They will undertake 100 hours of work experience.
- Course progress and workplacement documentation will be uploaded to the CAP Database in a regular and timely manner.
- All Bursary and educational allowance payments are linked to successfully completion.

Successful completion

Successful completion of the CAP course requires a minimum grade of 'Competent' for all units in the course. The global grading standards applicable to the CAP course include:

- Each unit must be completed on time in accordance with the established course timeline.
- Any unit received after the due date will be graded at the minimum 'Competent' level.
- No units will be accepted after the final course cut-off date.
- A grade will not be awarded for a unit for which there has been a breach of the plagiarism and cheating policy. This includes copying work, having others complete work, and providing work to other students.
- Each unit will be graded High Distinction, Distinction, Merit, Competent or RAW (requires additional work). This grade will appear on the CAP report which is made available to the student, parent, and business sponsor.

Educational assistance package – AU Students

Successful completion of CAP in each year qualifies students to receive an educational assistance package of:

- A school fee subsidy of \$2000.00
- An educational allowance of \$900.00 which is paid to the student's nominated bank account. A reduction will be applied if the commitment to 100 hours of work experience is not completed.
- A completion bursary awarded on the successful completion of **all** CAP coursework. The \$2500.00 bursary is a debenture invested for the student until they are 21 years old.

Pro-rata payments apply if any units are not successfully completed.

Resolution of Issues

In the event of a dispute or disagreement the stakeholder should document the details and submit to the CRL who will seek the necessary advice to resolve the issue.

Student Agreement

All stakeholders agree that personal information provided to their School and Career Training Institute will be held in accordance with their relevant privacy policies.

A declaration, agreeing with the terms of the Career Advantage Program will need to be completed online on Canvas at the commencement of the CAP course.