

STUDENT PARTICIPATION AGREEMENT

Purpose

The Career Advantage Program is a successful training initiative to develop self-discipline, self-motivation, expertise, and leadership skills, and equip students for the competitive commercial environment.

This agreement outlines the commitment by students, in partnership with other stakeholders, to undertake the Career Advantage Program.

Stakeholders

The Career Advantage Program (CAP) is a partnership between:

- **Student** - undertakes extra-curricular coursework and workplacement.
- **Parent** - supports their child, providing encouragement and motivation to complete.
- **Business Sponsor** - provides financial sponsorship and a workplacement opportunity.
- **School CAP Coordinator** - facilitates the enrolment, supports the student to set goals and milestones and monitors and reviews their progress.
- **Career Readiness Lead (CRL)** - coordination of the program and the business sponsors.
- **Career Training Institute (CTI)** - provides training and assessment in the global CAP courses.

Student Participation

Participation in the Career Advantage Program is a commitment by the student with a clear understanding that:

- They are undertaking a full time course of study to complete their secondary school studies and obtain a recognised certificate of education.
- In addition, they are committed to undertake an extra-curricular CAP course to broaden their learning experience, enhance career prospects and pursue personal goals.
- They understands that there is an expectation to undertake 100 hours of work placement.
- Course progress and workplacement documentation needs to be uploaded to the CAP Database in a regular and timely manner.
- Payment of the debenture is based on successfully completing the coursework and reporting requirements.

Successful completion

Successful completion of the CAP course requires a minimum grade of 'Competent' for all units in the course.

The global grading standards applicable to the CAP course include:

- Each unit must be completed on time in accordance with the established course timeline.
- Any unit received after the due date will be graded at the minimum 'Competent' level.
- No units will be accepted after the final course cut-off date.
- A credit will not be awarded for a unit for which there has been a breach of the plagiarism and cheating policy. This includes copying work, having others complete work and providing work to other students.
- Each unit will be graded High Distinction, Distinction, Merit, Competent or RAW (requires additional work). This grade will appear on the CAP report which is made available to prospective employers.

Financial Benefit

The CAP financial benefit flowing from the sponsorship to the student includes:

- \$2000.00 remuneration will be allocated towards the student school fees.
- An additional \$900.00 work placement remuneration will be paid to the student's nominated bank account. A reduction will be applied if less than 100 hours are completed.
- A \$2500.00 debenture will be awarded as a completion bonus subject to the global criteria (above). This will be invested in a secure account that is accessible after the student is 21 years of age.
- ***Debenture payments will be reduced pro-rata for any units not successfully completed.***

Resolution of Issues

In the event of a dispute or disagreement the stakeholder should document the details and submit to the CRL who will seek the necessary advice to resolve the issue.

Student Agreement

All parties agree that personal information provided to their School, OneSchool and Career Training Institute will be held in accordance with their relevant privacy policies.

A declaration, agreeing with the terms of the Career Advantage Program will need to be completed online on Canvas at the commencement of the CAP course.